

STATEWIDE PLANNING PROGRAM

Date : June 2004

WORK PROGRAM

FY 2005



STATEWIDE PLANNING PROGRAM
Rhode Island Department of Administration
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PREFACE

Each year, the Statewide Planning Program prepares a work program for the coming fiscal year. The purposes are to identify planning activities that address issues facing the state, and to organize the staff and funding needed to conduct these activities. The program serves as a basis for federal planning grant applications.

The work program is reviewed by the State Planning Council. On June 10, 2004 the Council approved this Work Program as the Unified Planning Work Program for transportation planning pursuant to federal regulations.

This Work Program includes an introduction, with a discussion of the context for state planning; a discussion of performance standards for the current year and those proposed for next fiscal year, a list of the activities or tasks that are proposed for the state fiscal year beginning July 1, 2004; and presentation of the staff and financial resources required to carry out these tasks.

The Work Program was prepared by John P. O'Brien, Chief, and James A. Andrade, Principal Systems Analyst. Typing was done by Kim A. Gelfuso, Information Services Technician II; and graphics, by Mansuet J. Giusti, III, Supervising Draftsperson.

The program is tentative, pending decisions on state appropriations, federal grants, and other matters. Consequently, adjustments will be made from time to time as these decisions are made.

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PART ONE: INTRODUCTION

MISSION OF THE STATEWIDE PLANNING PROGRAM

The Statewide Planning Program, Department of Administration, is charged with preparing and maintaining plans for the physical, economic, and social development of the state; encouraging their implementation; and coordinating the actions of state, local, and federal agencies and private individuals within the framework of the state's development goals and policies. This basic charge is established by Sections 42-11-10 and 12 of the *General Laws*.

Further responsibilities are specified by other statutes. For example, planning consistency reviews are required for Economic Development Corporation projects, energy facility siting, solid waste facility siting, and local comprehensive plans. The agency serves on numerous boards and commissions. Federal law also assigns roles to the Program. The State Planning Council is designated as the single, statewide Metropolitan Planning Organization for transportation planning and as the Comprehensive Economic Development Strategy Committee for economic development planning.

ORGANIZATION

The Statewide Planning Program is comprised of the State Planning Council, its advisory committees, and the staff within the Department of Administration (see charts following). The Director of Administration chairs the Council, and the staff chief serves as secretary.

The State Planning Council is comprised of the Governor, Speaker of the House, and Senate Majority Leader (or their designees), five state officials (two from the Governor's staff and three from the Department of Administration), the President and the Executive Director of the League of Cities and Towns and three local officials, and four public members. Federal officials serve as advisory members. The Council adopts all elements of the State Guide Plan, advises the Governor on planning matters, and is required to approve or comment on numerous project and program proposals.

A permanent advisory committee (the Technical Committee) is created by statute. The Council appoints special committees as required to assist it in its work.

The Statewide Planning staff is part of the Department of Administration and reports to the Director. The planning staff is organized into two units and four functional sections and a planning information support section. Support staff provide computer systems, word-processing, and secretarial services.

THE CONTEXT FOR PLANNING

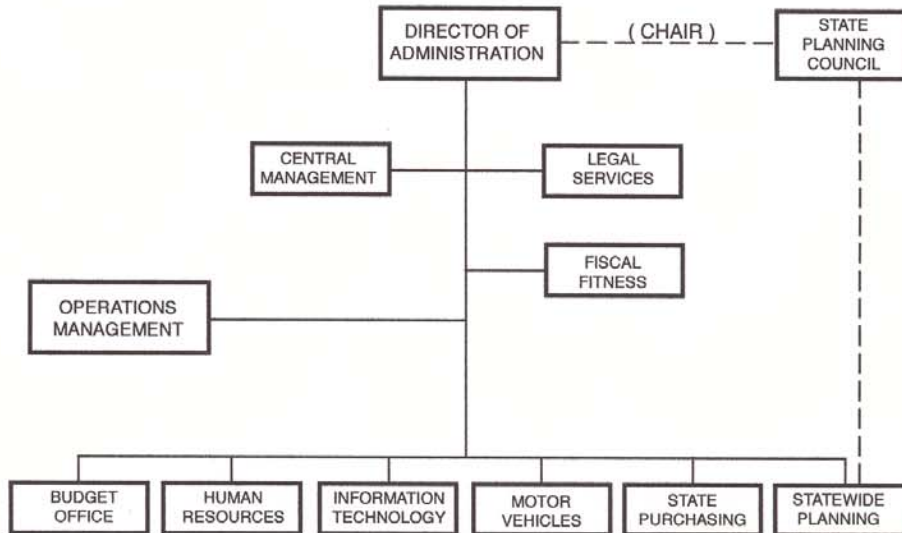
Governmental structure

State planning in Rhode Island is shaped by the relatively simple government structure. Two levels of government operate here -- state and local. The local level consists of 39 cities and towns and one Indian tribe (in addition to special-purpose units such as water and fire districts). County, regional or metropolitan government does not exist.

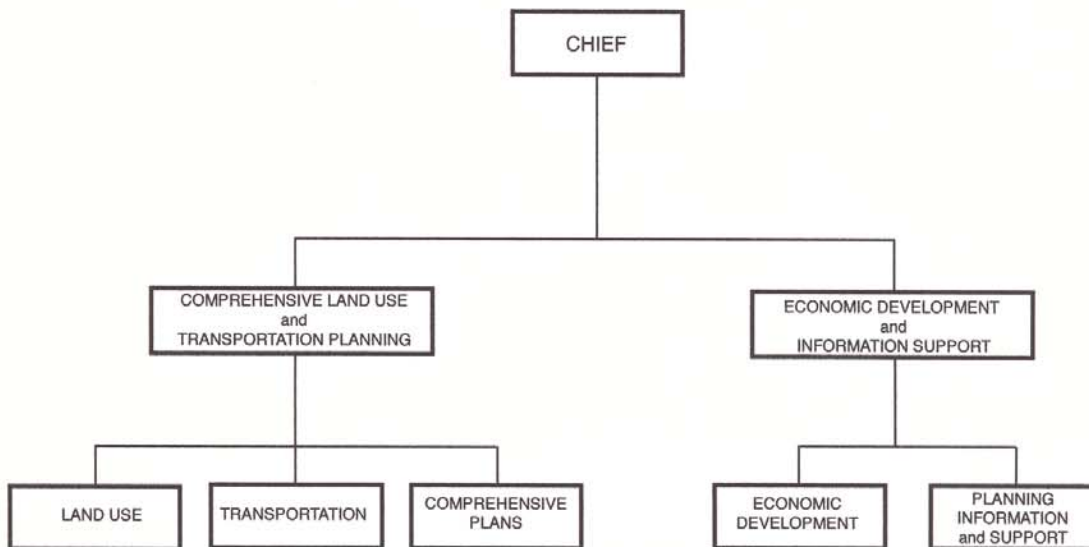
As a result, the state planning office has functions that, elsewhere in the country, would be spread among state, regional, county, and metropolitan planning agencies. Intergovernmental coordination within the state involves only the cities and towns.

ORGANIZATIONAL CHART

DEPARTMENT OF ADMINISTRATION



STATEWIDE PLANNING PROGRAM



Planning databases

A fundamental activity of statewide planning is to maintain a socioeconomic database that can be used as a common basis for all kinds of planning, by the public and private sectors. Projections are prepared for population, employment, and other key factors in the state's development. Census data and an extensive housing database are maintained and distributed. The Program also manages the State Data Center, which distributes the latest Census information to a system of state affiliates.

A geographic database is also essential for planning, both physical and social. The Rhode Island Geographic Information System has one of the most extensive statewide databases in the country, with over 100 datasets covering natural resources, demographics, infrastructure, and other information. This information is augmented by the addition of historical aerial photography in digital format.

Creation of a State Guide Plan

A State Guide Plan has been steadily built up over the past three decades, presently consisting of 30 elements in functional areas such as land use, transportation, economic development, water supply, recreation, and open space. More than half of the elements have been adopted or updated within the last decade. The Guide Plan provides some degree of permanent policy direction for the state's future development.

Now, the need is to update basic elements such as the land use. Recent updates have included recreation and open space, transportation, energy, economic development and industrial land use. In addition, the Growth Planning Council has recommended a growth centers approach to implementing many of the growth policies contained in these elements of the Guide Plan.

Land use planning

Physical development planning centers on land use planning. Rhode Island adopted land use plans in 1975 and 1989, which dealt with issues of urban growth. In 1988 legislation was enacted requiring local comprehensive plans to be prepared, addressing these issues. Since then, the state's emphasis has been on reviewing and approving the local plans and on providing modern growth management tools for local government. New enabling acts for zoning and land development/subdivision review were passed in the early 1990s.

The question remains whether land use is being adequately managed. From 1970 to 1995, the portion of Rhode Island's land area in "developed" uses increased from 21 to 30 percent. State population is not growing much overall (5 percent from 1990 to 2020). But some towns in the western and southern rural parts of Rhode Island are projected to have increases of more than 40 percent during this period, threatening their capacity to provide services, protect resources, and preserve a sense of community. Buildout of the Quonset-Davisville Port and Commerce Park would add 21,400 jobs in North Kingstown by 2020. Meanwhile, the state's older cities are experiencing population loss, eroding tax bases, and increasing costs for public services.

A broad-based coalition, Grow Smart Rhode Island, is working to address urban sprawl. Statewide Planning is participating in the effort and will carry out complementary activities such as the recent regional meetings with local planners on growth issues and staff support to the Growth Planning Council. The aim is to update the 1989 state land use plan, introducing GIS-based land capability analysis and build upon the foundation set in the local comprehensive plans.

Economic development strategy

Economic development planning is important to achieve the state's goals of maintaining employment levels and a healthy mix of industry. Rhode Island's unemployment rate continues to be one of the highest in New England, although it improved last year. Manufacturing employment, while making a modest recovery, has been replaced by services as the major employment sector. Rhode Island has adjusted to this "new economy" by initiating programs to improve the state's business climate and competitive position.

Long-range economic development planning contributes to these strategies by ensuring that physical and programmatic elements are in place to accommodate economic growth. The State Guide Plan's Economic Policies and Plan and Industrial Land Use Plan are used to measure current and planned programs against long-term needs and policies, and as the base to develop annual priority lists of infrastructure projects for federal economic development assistance. This planning capacity also assists in the implementation of strategies for industry clusters and assisting local officials in making their economies disaster resistant.

Transportation planning

The state's largest capital investments are made in transportation; it is critical to economic development; and residents depend on it. Transportation affects, and is affected by, land use patterns. For these reasons, it is an important focus of Statewide Planning.

In addition, Rhode Island's transportation investment consists mainly of the federal-aid program (matched with state bonds), and federal law requires that it be supported by planning. The State Planning Council has been designated as the single, statewide Metropolitan Planning Organization for transportation planning. The basic requirements are to prepare a 20-year transportation plan, to approve a 2-year Transportation Improvement Program (TIP), and to maintain a continuing transportation planning process, with public involvement.

A new federal highway authorization act is being considered by Congress. The current act falls short of addressing the state's ground transportation needs and Rhode Island has responded by employing some innovative financing techniques. While attempting to address our most pressing transportation issues we must continue to insure that limited resources are distributed equitably amongst socioeconomic groups.

As recent Ground Transportation Plans have instituted a new policy of "Fix It First" the most current edition of this State Guide Plan element established travel corridors as the new basis for examination of our transportation systems. Initiating this new approach has involved engaging local and regional officials and the public in developing comprehensive solutions to circulation and mobility issues.

Local Comprehensive Plans

Under the 1988 *Comprehensive Planning and Land Use Regulation Act*, Statewide Planning is responsible for the initial approval of local comprehensive plans as well as amendments and updates. This requires close coordination with both the communities and those state agencies that comment upon these plans. The required five-year updates will become more important as more communities receive their initial approval. The crisis of affordable housing has prompted several communities to amend their plans to include an affordable housing plan as part of their housing element. Staff also provides limited training and technical assistance to community boards and commissions. As more communities attempt to address growth pressures, the need for this type of assistance increases and we are encouraged by the efforts of a coalition organized by Grow Smart RI and we intend to support the continuation of this program.

Policy analysis

New issues can emerge at any time that require development of a state response or policy. When called upon by the Governor's office, the Statewide Planning staff is prepared to offer short-term planning support as we have in the past on topics ranging from water resources policy, welfare to work or small area master planning. Affordable housing, development of drought management policy and protocols for other water emergencies and participation in homeland security exercises are recent examples of this response.

PART TWO: PERFORMANCE MEASURES

Performance Measures FY 2004

The FY 2004 work program contains a set of “outcome” performance measures to serve as benchmarks for determining the extent to which significant objectives have been achieved. Outcome measures are established to quantify activity deemed central to the agency’s mission. They are characterized by demonstrable results and set in measurable terms denoting action; phrasing such as documents and reports published, conferences held, guide plans adopted.

They do not address routine agency activity. For example, significant staff time is expended in staffing numerous committees, conducting consistency reviews, providing data support and information, supplying graphics, responding to urgent requests for information, and providing routine planning assistance to other agencies and local governments. That is not to say such activities are unimportant, to the contrary they are critical to the success of the agency. But they are not accounted for in performance terms, because, while they are ongoing core activities that make up the agency’s mission, quantification of such activities would not provide a measure of how well the organization is accomplishing its mission.

Performance measures are listed in the same order that tasks are presented in the FY 2004 Work Program. A quantifiable assessment of the outcomes achieved follows the listing.

<u>MEASURE</u>	<u>OUTCOME*</u>
State Guide Plan Priority Tasks	
➤ Guide Plan Overview	
• Publish Guide Plan Overview	Complete
• Publish Guide Plan Preparation Handbook	Complete
➤ Draft Guide Plan Updates	
• Land Use Policies and Plan	Initiated
• Ground Transportation Plan	Initiated
• Solid Waste Management Plan	Initiated
• Airport Systems Plan	Initiated
• Rivers Plan	Complete
➤ Land Use Planning	
• Technical Paper: GIS Future Land Use Analysis	Pending
• Technical Paper: Land Use and Water Resources	Pending
• Technical Paper: Land Use and Demographic Trends 1980-2000	Pending
➤ Local Comprehensive Plans	
• 8 Initial Reviews	4 Complete (1 Pending)
• 16 Five-year Updates	2 Complete (6 Pending)
• 4 Plan amendments	6 Complete (2 Pending)

State Guide Plan Support and Implementation

➤ Governor's Growth Planning Council	
• Amend comprehensive plan requirements as necessary to incorporate growth centers	Complete
➤ Economic Development Policies and Plan	
• Prepare update to Comprehensive Economic Development Strategy	Complete
• Technical Paper: Employment Generation of CEDS Projects	Pending
➤ Census Data	
• Prepare final long range population projections	Complete
➤ Rhode Island Geographic Information System	
• Release 2003 aerial photography	Pending
➤ Continuing Transportation Planning	
• Technical Paper documentation of state travel demand forecast model	Pending
• Technical Paper defining and analyzing travel corridors	Complete
➤ Transportation Improvement Program	
• Draft FFY 2005-2006 TIP (Major Amendment)	Complete
➤ Highway and Freight Planning Studies	No Activity
➤ Technical Paper on revised highway functional classification system.	Complete

Planning Coordination

➤ Intergovernmental Review Process	
• Initiate conversion of process from paper-based to electronic documents.	Complete

Administrative Tasks

➤ Management and Administration	
• Publish Monthly Electronic Newsletter	Complete

<u>SUMMARY OF OUTCOMES</u>	<u># of TASKS</u>	<u>PERCENT</u>
Complete	11	50
Pending	6	27
Initiated	4	18
No Activity	1	5
Comprehensive Plans:		
8 Initial certifications	5 Complete/Pending	63
16 Five-year updates	8 Complete/Pending	50
4 Plan amendments	8 Complete/Pending	200

*Complete: task complete as of May 1, 2004

*Pending: task anticipated to be completed in FY 2004

*Initiated: task initiated in FY 2003 will carry over to FY 2005

*No Activity: no activity anticipated on this task in FY 2004

Performance Measures FY 2005

The following performance measures are presented in keeping with activities initiated in FY 2004 and those proposed for FY 2005 as outlined in Part Three of this Work Program.

State Guide Plan Priority Tasks

- Guide Plan Overview
 - Publish Guide Plan Overview
- Draft Guide Plan Updates
 - Land Use Policies and Plan
 - Ground Transportation Plan
 - Solid Waste Management Plan
 - Airport Systems Plan
 - Rivers Plan
 - Forest Resources Management Plan
- Local Comprehensive Plans
 - 3 Initial Reviews
 - 14 Five-year Updates
 - 20 Plan amendments

State Guide Plan Support and Implementation

- Governor's Growth Planning Council
 - Provide technical assistance to growth centers
- Economic Development Policies and Plan
 - Prepare update to Comprehensive Economic Development Strategy (CEDS)
- Rhode Island Geographic Information System
 - Complete release 2003 aerial photography
- Continuing Transportation Planning
 - Complete Technical Paper documentation of state travel demand forecast model
- Transportation Improvement Program
 - Draft FFY 2006-2007 TIP
- Highway and Freight Planning Studies
 - Technical Paper on freight planning needs

Planning Coordination

- Publish Monthly Electronic Newsletter

PART THREE: ACTIVITIES

STATE GUIDE PLAN PRIORITY PLANNING TASKS

State Guide Plan Summary

Task #0201

Update the State Guide Plan Overview as necessary and reprint. Engage public and private partners in the distribution process. Continue refinement and distribution of *Guide to Development of State Guide Plan Elements*.

Land Use Plan

Task # 2502

Complete adopt, and publish the update to the (1989) *State Land Use Policies and Plan*. Present final draft to the Technical Committee and State Planning Council for public hearings and adoption. Publish and distribute the adopted plan, including a popular summary brochure.

- Coordinate information and training sessions with state agencies, municipal planners and other groups to promote the updated state land use plan, and to encourage integration of its goals, objectives and strategies within local comprehensive plans and other publicly-funded plans and projects within Rhode Island.
- Prepare recommendations and a technical assistance package for municipalities for updating their municipal plans with respect to land use. (See also Task 2400).

Ground Transportation Plan

Task # 2701

- Complete the 2004 update to the plan. Review draft update with the TAC, Technical Committee, and State Planning Council. Conduct the public review process and air quality conformity analysis. Adopt Plan prior to start of FFY 2005. Following federal agency approvals, publish plan on website, and for distribution on both CD and hardcopy formats.
- Maintain public involvement activities. Continue to enhance public involvement procedures with emphasis on environmental justice objectives.

Local Comprehensive Plans

Task # 2400

- Complete the state certification process for the remaining four locally-adopted comprehensive community plans
- Expeditiously review amendments to comprehensive plans as well as any five-year updates submitted.
- Initiate an update of the *Handbook on the Local Comprehensive Plan* (Handbook 16), reassessing guidance to reflect recent updates of State Guide Plan elements and 15 years of experience with the program.
- Provide guidance memoranda and technical assistance to both communities and state agencies in order to encourage additional compliance with the Comprehensive Planning and Land Use Regulation Act.

Solid Waste Management Plan**Task # 2504**

Assist the Rhode Island Resource Recovery Corporation in updating the Solid Waste Management Plan. Provide for public review and adopt as element of the State Guide Plan.

Airport Systems Plan**Task # 2709**

- Work with the Rhode Island Airport Corporation to complete and adopt the update of this element of the Guide Plan. Review the draft plan update with the Technical Committee and State Planning Council and adopt following public hearing(s).
- Participate on the TF Green (Master Plan) Agency Resource Committee.

Rivers Policy and Plan**Task #1805**

Work with the Rivers Council to amend the Rivers Policies and Classification Plan to incorporate updated policies and strategies into this State Guide Plan element. Review the draft plan update with the Technical Committee and State Planning Council and adopt following public hearing(s).

Forest Resources Management Plan**Task # 1808**

Work with the Department of Environmental Management to update this State Guide Plan element. Review draft update prepared by RIDEM and Advisory Committee. Review the draft plan update with the Technical Committee and State Planning Council and adopt following public hearing(s).

STATE GUIDE PLAN SUPPORT AND IMPLEMENTATION**Governor's Growth Planning Council****Task # 2503**

Provide Staff support to the Council to include duties of secretariat. Work via the Council, and with Grow Smart RI, RI Chapter APA, the URI Sea Grant Program and other groups to distribute and inform municipalities of changes to regulations governing the local comprehensive planning progress to accommodate procedures for designation of growth centers. Work via the Council to develop a process for state agencies to provide coordinated assistance to state-designated Growth Centers. Assist with other tasks as developed by the Council.

Water Supply Policies and Plan**Task #1812**

Participate in the Water Resources Board's regional water allocation process. Work with the Board and other stakeholders on incorporation of any needed policy and planning-oriented recommendations on water allocation into state guide plan elements, as applicable.

Review any updates or amendments to initial water supply system management plans plans to assure consistency with the State Guide Plan and to identify local comprehensive planning issues of concern for water suppliers.

Review projects requesting funding from State Revolving Funds -- drinking water system improvements projects from the Department of Health and wastewater treatment facilities improvement projects from the Department of Environmental Management -- for consistency with the State Guide Plan. Cooperate with the Department of Health source water protection planning assistance program for municipalities to ensure coordination with local comprehensive planning efforts.

Recreation, Conservation and Open Space Plan

Task #1500

Work with the R.I. Department of Environmental Management, and National Park Service to develop a multi-year planning agreement / work plan to systematically maintain and enhance the recreation planning database needed for periodic updating of the Recreation, Conservation and Open Space Element of the State Guide Plan --(Rhode Island's Comprehensive Outdoor Recreation Plan -SCORP) -- to ensure continuing state eligibility for federal Land and Water Conservation Funds.

As resources allow, work with DEM, the Natural Heritage Preservation Commission, and the Recreation Resources Review Committee in implementing grant rounds for local recreation and open space projects.

Socioeconomic Data Base

Task #2103

Prepare and maintain detailed, long-range population projections and related economic forecasts and performance indicators, as a basis for other studies including the travel demand model.

Publish preliminary twentyfive year population projections for the resident population by age, sex, and racial designation. Projections will be based on Census 2000, state-specific vital statistics (births and deaths) and migration data. Information will be presented in five-year age cohorts and five-year intervals. Refine projections as information becomes available.

Economic Development Policies and Plan

Task #2101

Promote implementation of the *Economic Development Policies and Plan*, ~~and~~ *Industrial Land Use Plan* (ILUP) and *Rhode Island Energy Plan 2002* through Economic Development Corporation Conformance Reviews, the *Comprehensive Economic Development Strategy* (CEDS), reviews of economic development elements of local comprehensive plans, and other opportunities as presented.

Conduct the annual CEDS project solicitation as the primary means of implementing the *Economic Development Policies and Plan*. Prepare the annual *Comprehensive Economic Development Strategy* to maintain eligibility for U.S. Economic Development Administration programs.

Provide staff support to the Enterprise Zone Council. Represent Statewide Planning on the Advisory Committee for the Rhode Island Renewable Energy Fund and the Buildings and Facilities Working Group to implement the recommendations of the Rhode Island Greenhouse Gas Plan.

Monitor reuse of brownfields and mill buildings *vis-à-vis* the ILUP and the *Mill Building Reuse* technical paper, and through the Enterprise Zone Council.

Homeland Defense Operational Planning Support

Task #2105

Provide planning support to coordination efforts relative to Rhode Island's response to potential terrorist incidents. Statewide Planning is identified by the state's Emergency Management agency as a key participant in planning activities necessary to prepare for possible terrorist attacks. Senior staff and technical staff will support planning and data needs of the Emergency Management Agency as needed, including mapping, consultation and capacity development. RIGIS assets useful to Homeland Defense emergency operations will be identified.

Housing Planning

Task #2302

Coordinate with the Housing Resources Commission by providing information in support of Commission programs. Review affordable housing plan amendments to local comprehensive plans and engage in other activities to implement applicable low and moderate income housing legislation. Manage compliance with State Planning Council's Rule VII "Preservation of Federally Insured or Assisted Housing". Represent agency on State Housing Appeals Board.

Distribute update of the *Housing Data Base*, a resource publication gathering census and census related data for the thirty-nine cities and towns and the state of Rhode Island. Five data categories provide statistical counts for demographics, populations at risk, housing infrastructure, affordability, and housing availability.

Census Data

Task# 2303

Conduct original statistical research and analysis and provide detailed demographic, social, economic, and housing reports for state and local governmental entities, community agencies, business enterprises, educational institutions, and the general public. Continue operations as lead agency of the State Data Center, the principal point of contact with the U.S. Census Bureau and organizational manager of the network of Coordinating and Affiliate agencies. Distribute Census Bureau products (publications, CDs, DVDs, etc.) to State departments and university, college, and public libraries. Administer annual survey of group quarters populations and submit completed report to the Federal/State Cooperative for Population Estimates program at the U.S. Census Bureau.

Rhode Island Geographic Information System

Task #2901

- Manage the RIGIS database and with the assistance of the University of Rhode Island, provide data to the public through electronic transfer and via optical/magnetic media.
- Incorporate new GIS data products contributed by RIGIS participants into the RIGIS database.
- Coordinate the distribution of the current digital orthophoto products for only the eastern part of the state on CDROM and through the Internet site at URI . Coordinante a reflight of the western part of the state in the Spring of 2004 and make resulting products available in the Fall of 2004.
- Publicize the availability of GIS assistance and guidance to state agencies, municipal governments, and local schools through liaison efforts and outreach programs to stimulate implementation and use of geographic information systems via the Department's information technology and library programs.
- Improve web-based information regarding RIGIS data and GIS applications to facilitate ease of use of the data and maps to provide clearer explanations of the data users. This will be accomplished through the joint efforts of the RIGIS Executive Committee with assistance from federal agencies (NOAA and FGDC).
- Working with the University of Rhode Island, complete a study using remote sensing tools and satelitite imagery to develop a data set of impervious surfaces in southern Rhode Island for landuse analysis.
- With participants of the RIGIS Executive Committee develop a five year strategic plan document for the RIGIS outlining long term goals, strategies to realize objectives, and actions to be taken to achieve them.
- Create an on-line source for planning-related, RIGIS data-based maps highlighting topics from the State Guide Plan. This mapping resource can help serve as a graphical overview to the State Guide Plan.

Continuing Transportation Planning Process**Task #2703**

- Prepare for and participate in the triennial certification of the Metropolitan Planning Organization's transportation planning process by USDOT in FY 2005.
- Maintain, refine, and enhance the statewide travel demand forecast model. Pursue integration of a transit network and other capabilities. Use model in land use and other growth related analyses scenarios, (i.e. economic development, housing). In conjunction with RIDOT, RIPTA, and Aquidneck Island Planning Commission, apply model to corridor, and areawide intermodal analyses, congestion management and intelligent transportation planning. Continue staff training and development in use of model and GIS interface.
- Work through and support the Washington County Regional Planning Council in defining transit oriented development options and tools for growth management for communities in the region to utilize in conjunction with the deployment of commuter rail service to South County.
- Coordinate with RIDEM on air quality issues including the current EPA standards and integration of updated Mobile model version for air quality analyses. Continue interagency coordination required for air quality conformity process. Continue consultant support and staff training in air quality conformity issues.
- Continue to maintain and upgrade computer equipment, staff training, and software to support transportation planning activities and public outreach program.
- Respond to any new requirements arising from new federal transportation funding act (T3).

Transportation Improvement Program (TIP)**Task #2702**

- Prepare draft TIP for FY 06-07. Revise TIP proposal scoring criteria to reflect homeland security, ITS, freight, pedestrian, and growth center considerations. Solicit proposals from municipalities and state agencies, and the public. Hold regional workshops with RIDOT & RIPTA, and work through the Transportation Advisory Committee (TAC) to evaluate and rank proposals and prepare a draft TIP for public review.
- Continue to work with RIDOT and RIPTA on TIP status reporting. Review and process any proposed TIP amendments and adjustments.
- Monitor and maintain the TIP, staff the MPO and its committees.
- Continue to enhance public involvement procedures to support Environmental Justice objectives.

Highway and Freight Planning Studies**Task #2705**

- Prepare Technical Paper on freight planning needs in Rhode Island. This paper should identify tasks / strategies to better incorporate freight into the planning process.
- Continue to coordinate with RIDOT and RIPTA on congestion management and corridor planning.
- Support inclusion of intelligent transportation systems (ITS) in intermodal applications and plans and provide input to development and refinement of state's ITS architecture.
- Maintain the highway functional classification system, and review any requested amendments with the Technical Committee.
- Work with DEM's Greenhouse Gas – Transportation & Land Use work group to follow up on recommendations of the Technical Paper on Telecommuting
- Review highway and freight project studies, and update goods movement studies as needed.

- Update Freight Rail Plan as needed.

PLANNING COORDINATION

Policy Analysis

Task #2001

Carry out short-term planning studies to analyze emerging issues, as requested by the Governor's Office and the Director of Administration.

Intergovernmental Review Process

Task #1001

Review federal grant and loan applications, direct federal development and other actions, environmental impact statements, and other federally assisted actions to assure consistency with state and local plans. Review state property transactions to assure coordinated disposal of surplus state land and buildings. Coordinate review of RI Economic Development Corp. projects for consistency with applicable plans.

Local Planning Assistance

Task #2401

- Provide staff support to Grow Smart Rhode Island's pilot program of training for local community boards and commissions, and to finalize publications or other means to institutionalize the guidance developed through this pilot.
- Provide limited technical assistance to citizens, groups and government agencies on local planning and land use issues. Monitor and provide input on legislative changes to state planning and development enabling acts.
- Work with RI Housing in providing technical assistance to communities on inclusionary zoning techniques and practices.
- Maintain user friendly paper and web guide(s) to data and publications supplied by the Statewide Planning Program.
- Update and distribute local planner's welcome kit as necessary.

Technology Transfer (T2) Center

Task #1706

- Continue to serve as a member of the T2 Advisory Board and Transportation Center Board of Directors.
- Support URI's Transportation Center with pass through funding for research that advances issues identified in State Guide Plan and add staff/faculty capacity in transportation planning.

Para-Transit Planning

Task #2706/7

- Transportation/Welfare to Work, continue to provide assistance, as resources allow, to interagency planning teams engaged in designing transportation strategies to assist in removing transportation barriers to transitioning clients to meaningful employment.
- Participate with URI's Community Planning Program in research on Travel Patterns of the Working Poor.

Transit Planning Studies**Task #2704**

- Assist RIPTA in planning service improvements and funding. Participate in activities designed to increase transit ridership.
- Serve on the Accessible Transportation Advisory Committee.
- Provide input and assistance to other transit studies as necessary.
- Consider safety and security in planning process. Assist RIPTA in emergency response planning, transit hub evacuation plan, and alternate transit hub identification.
- Enhance statewide travel demand model with transit component. Utilize model for ridership forecasts, travel corridor plans, and Transit Oriented Development studies.
- Update computer equipment and software and provide training for staff as needed to support this task.

Agricultural Land Preservation Commission**Task #1810**

Participate as a member of the Agricultural Land Preservation Commission in evaluation and selection of projects for purchase of development rights to agriculturally valuable land in the state and maintaining an inventory of agriculturally valuable land.

Support to Other Agencies**Task #1899**

Participate on other boards and committees to provide a statewide planning perspective. Provide assistance and coordination to other agencies' planning-related activities. Examples include representing the state on the U.S. Minerals Management Service's Outer Continental Shelf Policy Committee; serving on the state's Aquafund Council, Drought Management Task Force, Historical Preservation and Heritage Commission, Aquidneck Island Planning Commission -- West Side Master Plan Committee, RI Greenhouse Gas Stakeholders Group, RI Trails Advisory Committee, Governor's Narragansett Bay and Watershed Planning Commission, RI Resource Conservation and Development Council, the State Housing Appeals Board, RI Housing and Mortgage Finance Corporation's HOME Committee, and RI Housing Resources Commission.

ADMINISTRATIVE TASKS**Secretariat****Task #0101**

Staff the State Planning Council and the Technical Committee. Arrange meetings; prepare agendas, minutes, and meeting materials; and perform other secretarial functions.

Management and Administration**Task #0401**

Direct agency activities. Carry out administrative functions, including financial administration, progress reports, public relations, and web site maintenance/enhancement. Develop and execute Memoranda of Understanding with external agencies for all cooperative development or updating of State Guide Plans.

Graphics Support**Task #1801**

- Manage the state's multi-year inventory of aerial photography, and provide controlled loan access to public and private organizations and individuals to such images for out of house duplication.
- Complete development of a fully digitalized database of historic and current aerial imagery for eventual Internet access capability within limitations of financial resources. Coordinate distribution with other units of Information Services. As digital product comes online, initiate preservation strategies to safeguard deteriorating original historic aerial photographs dating back to 1938.
- Assist the Department and other state agencies with graphics.

PART FOUR: RESOURCES

The resources needed to carry out the work program are funding and staff.

SOURCES OF FUNDS

The following estimates of federal and other non-state funds are assumed to be available in FY 2005 to support the work program. In most cases, a state matching share is required. These amounts are subject to change. The remaining funds will be from state appropriations.

Federal Highway Administration (FHWA) Metropolitan Planning (PL)	\$3,414,174 *
Federal Transit Administration (FTA)	\$731,682**
Economic Development Administration (EDA)	\$75,000
Energy Facility Siting Board (EFSB)	\$25,000

*Federal funding balances available as of March 10, 2004

** Federal funding balances based on unexpended and anticipated grants

STAFF

Listed on the following page are the staff of the Statewide Planning Program, who will be responsible for completing the work program.

FUNDING BY TASK

The final table shows projected expenditures by task and funding source.

STATEWIDE PLANNING STAFF

Chief John P. O'Brien

Support Staff

Policy Analyst	Sally Johnson
Principal Systems Analyst	James A. Andrade
Information Services Technician II	Kim A. Gelfuso
Customer Service Specialist I	Patricia A. Greene
Senior Word Processing Typist	Linda O. Resendes

Comprehensive Land Use and Transportation Planning

Assistant Chief George W. Johnson

Land Use Planning Section

Supervising Planner	Blanche Higgins
Principal Environmental Planner	Nancy Hess
Principal Planner	Kevin J. Nelson

Transportation Planning Section

Supervising Planner	Katherine Trapani
Principal Planner	Walter A. Slocomb
Principal Planner	Michael Moan
Principal Research Technician	Vincent Flood
Senior Planner	Ronnie Sirota

Comprehensive Plans Section

Supervising Planner	Michael Ahnrud
Principal Planner	Derwent J. Riding

Economic Development & Information Support

Economic Development Planning Section

Supervising Planner	Bruce F. Vild
Principal Planner	Joyce S. Karger

Planning Information and Support

Manager GIS	John D. Stachelhaus
Supervising Draftsperson	Mansuet J. Giusti, III
Principal Planner	Mark G. Brown
GIS Technician	Christina Delage
Senior Draftsperson	Alfred Freeman

TOTAL COST BY TASK NUMBER AND FUNDING SOURCE

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TASK NUMBER AND TITLE		TOTAL	STATE COST	FTA	EDA	FHWA-PL	DEM	EFSB	FHWA AIR
0401	MANAGEMENT AND ADMINISTRATION	130,969	52,160	17,177	4,692	54,968	1,443	529	
0402	PAID LEAVE	286,887	114,257	37,629	10,277	120,405	3,161	1,158	
0101	SECRETARIAT	21,671	14,736	1,734		5,201			
0201	STATE GUIDE PLAN OVERVIEW	9,986	1,998	3,994		3,994			
1001	INTERGOVERNMENTAL REVIEW PROCESS	28,256	28,256						
1500	OPEN SPACE AND RECREATION PLANNING	11,729	11,729						
1706	TECHNOLOGY TRANSFER (T2) CENTER	3,649	729			2,920			
1801	GRAPHICS SUPPORT	37,448	37,448						
1803	ENERGY FACILITY SITING BOARD REVIEW	5,871						5,871	
1805	RIVERS COUNCIL SUPPORT	4,728	4,728						
1808	FOREST RESOURCES MANAGEMENT PLAN	20,568	3,291				17,277		
1810	AGRICULTURAL LAND PRESERVATION COMMISSION	3,275	3,275						
1812	WATER SUPPLY MANAGEMENT PLAN	11,809	11,809						
1899	SUPPORT TO OTHER AGENCIES	100,506	100,506						
2001	POLICY ANALYSIS	5,897	5,897						
2101	ECONOMIC DEVELOPMENT STRATEGY	123,449	61,724		61,725				
2103	SOCIOECONOMIC DATA BASE	22,174	4,436	8,869		8,869			
2105	HOMELAND DEFENSE	15,084	5,430	4,827		4,827			
2302	HOUSING PLANNING	11,259	11,259						
2303	CENSUS DATA	72,068	43,241	5,765		23,062			
2400	LOCAL COMPREHENSIVE PLANS	138,509	83,105	11,081		44,323			
2401	LOCAL PLANNING ASSISTANCE	69,559	34,780	6,956		27,823			
2502	LAND USE PLANNING	350,975	60,195	58,156		232,624			
2503	GROWTH PLANNING COUNCIL	37,578	7,517	6,012		24,049			
2504	SOLID WASTE MANAGEMENT PLAN	2,209	2,209						
2701	TRANSPORTATION PLAN	132,561	26,512	21,210		84,839			
2702	TRANSPORTATION IMPROVEMENT PROGRAM	161,503	32,300	25,841		103,362			
2703	CONTINUING TRANSPORTATION PLANNING PROCESS	111,608	22,322	17,857		71,429			
2704	TRANSIT PLANNING STUDIES	28,941	5,788	23,153					
2705	HIGHWAY AND FREIGHT PLANNING STUDIES	56,714	11,343			45,371			
2706	PARA-TRANSIT PLANNING	10,175	2,035	8,140					
2707	TRANSPORTATION / WELFARE-TO-WORK	11,743	2,349	9,394					
2709	AIRPORT SYSTEMS PLAN	20,516	20,516						
2711	AIR QUALITY	121,696		20,283		81,130			20,283
2901	RHODE ISLAND GEOGRAPHIC INFORMATION SYSTEM	49,835	9,967	7,974		31,894			
3000	CENTRAL BUSINESS OFFICE	14,223				14,223			
SUB TOTAL		2,245,628	837,847	296,052	76,694	985,313	21,881	7,558	20,283
PASS THROUGH		156,000		40,000		116,000			
TOTAL		2,401,628	837,847	336,052	76,694	1,101,313	21,881	7,558	20,283

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION
SPR-3(28) AUTHORIZED PROGRAM**

TASK	DESCRIPTION	AUTHORIZATION			
		YEAR I (2004)	YEAR II (2005)	TOTAL	FED 80%
0101	Administration	\$265,000	\$275,000	\$540,000	\$432,000
0201	Road Inventory	\$324,500	\$290,000	\$614,500	\$491,600
0301	GIS/Mapping	\$510,000	\$370,000	\$880,000	\$704,000
0401	Traffic Congestion	\$1,506,000	\$702,200	\$2,208,200	\$1,766,560
0501	Highway Statistics	\$40,000	\$30,000	\$70,000	\$56,000
0601	Trans. Plan., Studies, Coord. and Asst.	\$562,000	\$497,000	\$1,059,000	\$847,200
0602	Environmental Programs	\$594,700	\$505,300	\$1,100,000	\$880,000
0702	Fiscal and Project Programming	\$402,000	\$430,000	\$832,000	\$665,600
0705	Cooperative Education	\$665,000	\$605,000	\$1,270,000	\$1,016,000
0801	Public Transit Planning	\$20,000	\$20,000	\$40,000	\$32,000
0804	Bicycle and Pedestrian Activities	\$225,000	\$75,000	\$300,000	\$240,000
0901	Management and Monitoring Systems	\$659,000	\$1,300,000	\$1,959,000	\$1,567,200
TOTAL		\$5,773,200	\$5,099,500	\$10,872,700	\$8,698,160
0802	Statewide Planning	\$981,000	\$1,101,000	\$2,082,000	\$2,082,000
	Note: Task 0802 Federal Funds only.				
	Year I - Additional match of \$245,250 provided by Administration/Planning				
	Year II - Additional match of \$275,250 provided by Administration/Planning				
FTA					
5313	Corridor Planning	\$303,370	\$85,000	\$388,370	\$310,696
	Transit/Rail Non-Federal	\$50,000	\$15,000	\$65,000	
TOTAL		\$353,370	\$100,000	\$453,370	\$310,696

Unified Planning Work Program, FY2005

Rhode Island Public Transit Authority

Transit Planning

RIPTA's planning program for FY 2005 will include short and long range transportation planning concerns, including capital investments in passenger and operations support facilities, design of transit operations, coordination with outside agencies, which have interests in providing access for groups of people, and improving the effectiveness and efficiency of RIPTA's operations. RIPTA will use staff and consultants to accomplish these tasks.

	<u>Federal Share</u>	<u>TOTAL</u>
Program Support	\$ 32,000	\$ 40,000
Long Range Transportation Planning	\$ 44,000	\$ 55,000
Short Range Transportation Planning	\$300,000	\$375,000
Transportation Improvement Program	\$ 24,000	\$ 30,000
	<u>\$400,000</u>	<u>\$500,000</u>